

NATIONAL ASSEMBLY SECRETARIAT

F.No.11 (1)/2024-Com-III / P&A

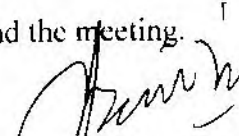
Islamabad, the 15th November, 2024

NOTICE

5th meeting of the Standing Committee on **Parliamentary Affairs** will be held on **Friday, the 22nd November, 2024 at 10:30 a.m. in Committee Room No. 7 (4th Floor), Parliament House, Islamabad** to discuss the following agenda :-

- 1) Confirmation of minutes of previous meeting held on 31st July, 2024;
- 2) Comprehensive report/implementation status of the previous recommendations of the Committee;
- 3) Comprehensive briefing by the Ministry of Parliamentary Affairs on Prime Minister's Public Affairs and Grievances wing; and
- 4) Any other item with permission of the Chair.

2. Honourable Members are requested to make it convenient to attend the meeting.



(NIGHAT PARISTAN)

Director / Secretary Committee

Tele: No. 051-9213838

E-mail: nighatparistanhaidery@gmail.com

1.	Rana Iradat Sharif Khan	Chairman
2.	Raja Osama Sarwar	Member
3.	Sheikh Aftab Ahmed	Member
4.	Raja Qamar Ul Islam	Member
5.	Ch. Mahmood Bashir Virk	Member
6.	Mr. Saad Waseem	Member
7.	Syed Ali Musa Gilani	Member
8.	Mr. Malik Shah	Member
9.	Ms. Izbai Zehri	Member
10.	Mr. Naveed Aamir	Member
11.	Ms. Nikhat Shakeel Khan	Member
12.	Sahibzada Sibghatullah	Member
13.	Mr. Mujahid Ali	Member
14.	Mr. Ali Muhammad	Member
15.	Mr. Hameed Hussain	Member
16.	Mr. Khurram Shahzad Virk	Member
17.	Ms. Shahida Begum	Member
18.	Minister for Parliamentary Affairs	Ex-officio Member

- Attorney General for Pakistan

P.T.O

For information and necessary action with reference to agenda: -

1. **Secretary, Parliamentary Affairs**, Government of Pakistan Islamabad, with the request to attend the meeting along with all concerned officers having relevance to the agenda and provide 40 copies of the brief for the advance study of Hon. Members of the Committee at-least 3 days before the meeting and also send a soft copy of the brief on email address: nighatparistanhaidery@gmail.com
2. **Section Officer (Council), Parliamentary Affairs**, Government of Pakistan, Islamabad, with the request to forward names, designations, and CNIC numbers of the officials as essentially required in meeting well before the meeting for their smooth entry into the Parliament House. Also ensure submission of the required sets of the brief at least 3 days before the meeting.

For information, coordination and necessary action respectively to facilitate the holding of the subject meeting:-

1. Joint Secretary (Admin), National Assembly Secretariat, Islamabad.
2. Joint Secretary (Finance), National Assembly Secretariat, Islamabad.
3. Director General (I.&R), National Assembly Secretariat, Islamabad.
4. Director General (Media / Photography), National Assembly Secretariat, Islamabad, with the request to arrange the media coverage etc. of the meetings and ensure transmission of Press Release to Media.
5. Director (IT), National Assembly Secretariat, Islamabad with the request to place Notice on website and also SMS to Committee Members.
6. Director (A/T), National Assembly Secretariat, Islamabad.
7. Director (Telecasting), National Assembly Secretariat, Islamabad to make necessary arrangement for live telecasting of Committee meeting.
8. Director, CDA, Parliament House, Islamabad, to do needful through all the concerned relating to Civil, Electrical and other works.
9. Sergeant-at-Arms, National Assembly, Secretariat, Islamabad.
10. Medical Superintendent, Federal Government Poly Clinic Hospital, Islamabad, through In-charge Dispensary, Parliament House, Islamabad.
11. Deputy Superintendent of Police (Security), Parliament House, Islamabad.
12. Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.
13. Section Officer (Notice Office), National Assembly Secretariat, Islamabad.
14. Section Officer (Transport), National Assembly Secretariat, Islamabad.
15. Annunciation Cell, National Assembly Secretariat, Islamabad.
16. Resource Centre, Parliament Lodges, Islamabad.

For information to: -

1. Accountant General Pakistan Revenues, Islamabad.
2. Joint Secretary (Admin), Prime Minister's Office, Islamabad.
3. Principal Secretary to Speaker, National Assembly Secretariat, Islamabad.
4. Director to Deputy Speaker, National Assembly Secretariat, Islamabad.
5. Director to Leader of the Opposition, National Assembly Secretariat, Islamabad.
6. Director to Secretary General, National Assembly Secretariat, Islamabad.
7. S. P.S to Chief Whip (Ruling Party), Parliament House, Islamabad.
8. S.P.S to Secretary, Senate Secretariat, Islamabad.
9. S. P.S to Chairman, Standing Committee on Parliamentary Affairs, Islamabad.
10. S. P.S to Secretary, Ministry of Parliamentary Affairs, Islamabad.
11. P.S to Advisor (Legislation), National Assembly Secretariat, Islamabad.
12. A.P.S to Additional Secretary (Committees), National Assembly Secretariat, Islamabad.
13. A.P.S to Joint Secretaries (Committees), National Assembly Secretariat, Islamabad.
14. Committee Branches-I & II, National Assembly Secretariat, Islamabad.
15. Committee Branches-I & II, Senate Secretariat, Islamabad.
16. All Officers / Branches concerned, National Assembly Secretariat, Islamabad.


(NIGHAT PARISTAN)

Director / Secretary Committee